



HAMILTON BOYS' HIGH SCHOOL



"A WISE MAN CARVES
HIS OWN FORTUNE"

HAMILTON BOYS' HIGH SCHOOL

International Student

Prospectus & Enrolment Information

PURPOSE, PRIDE, EXCELLENCE



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HAMILTON CITY, WAIKATO

WELCOME TO HAMILTON BOYS' HIGH SCHOOL

Hamilton Boys' High School will provide the best academic education for boys in an environment which promotes achievement, personal excellence and a sense of pride in the best traditions of the school. Students will leave Hamilton Boys' High School successful, confident, positive and enthusiastic in their readiness to make a valuable contribution to society and to fully realise their own potential.

Mrs Susan Hassall, Headmaster

Located on a 50 acre campus, close to the city centre, we encourage boys to strive for and achieve standards of personal excellence, self-discipline and responsibility, to set significant goals and to work for their attainment.

We are dedicated to the success of our international students and provide a welcoming and supportive learning environment. Applications from fee-paying students can be

processed throughout the year with new junior students able to begin their studies at the beginning of any school term.

Our examination results testify to the excellence of the school's learning programme: NCEA, Cambridge International Examinations, IELTS preparation course, and English support programmes are offered to all students for whom English is a second language. Year 9 students study five core subjects: English, Mathematics, Science, Social Studies and Physical Education as well as 8 option subjects (two per semester) that cover all the essential learning areas. Year 10 students study the five core subjects and two full year options. Our senior students have over one hundred subject choices and they are guided and supported in the selection of these subjects.

In addition, a vast range of sports and cultural activities are catered for and our international students are encouraged to participate in an activity that will make them feel a part of our school family.

Situated in the heart of the North Island, the diverse Hamilton & Waikato region is an extremely safe, family focused community that offers fabulous educational and sporting opportunities.

The region encompasses New Zealand's fourth largest city, the country's longest river, Hobbiton Movie Set, the stunning black sand beaches of Raglan and the world famous Waitomo Caves with its glowworms and adventure tourism activities. The Waikato is also the heart of New Zealand's dairy farming industry and the University of Waikato, a 5 minute drive from Hamilton city, is recognised as one of New Zealand's finest tertiary institutions.



ACADEMIC PROGRAMMES



- NCEA qualifications Levels 1-3
- NCEA scholarship programme
- Cambridge International Examinations

All students are encouraged to choose to study subjects which will meet their future career plans.

SPECIAL SUPPORT PROGRAMMES FOR INTERNATIONAL STUDENTS

- ELL classes at all levels, taught by qualified and experienced teachers. Students in these classes study for NCEA and IELTS qualifications.
- Free extra tuition in their core subjects, if required.
- Foundation English for beginner speakers of English
- A wide range of subjects available to meet students' future career plans.

Hamilton Boys' High School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Ministry of Education. Copies of the Code are available on request from this institution or from the NZQA website at www.code.enquiries.nzqa.govt.nz



SUBJECT OPTIONS

FACULTY	YEAR 9	YEAR 10	YEAR 11	YEAR 12	YEAR 13
ENGLISH (EN)	English Drama Future Thinking Reading	English Drama	English * Drama Media Studies	English * Drama Media Studies	English # Drama # Media Studies #
HEALTH & PHYSICAL WELL-BEING (HPW)	P.E Elite Sports Health Education	P.E Elite Sports	Physical Education (PY) Sports Studies Outdoor Education (u/s) Well Being & Rec (u/s)	Physical Education (PY) Sports Studies (u/s) Outdoor Education (u/s) Well-Being & Recreation (u/s) Services Academy (u/s)	Physical Education (PY)# Sports Studies (u/s) Outdoor Education (u/s) Well-Being & Rec (u/s)
LANGUAGES, ARTS & MUSIC (LAM)	Art Arts Academy Chinese English Language Learning German Music Spanish Te Reo Māori	Art Chinese English Language Learning Film & Television (u/s) Foundation English German Music Spanish Te Reo Māori	Art Chinese Chinese as First Language Film & Television (u/s) Music Te Reo Māori Māori Performing Arts (u/s) Performance Music (u/s a/s) English Language Learning (u/s) English Language Development (u/s) German Spanish Photo Design	Art Art Design Music Performance Music (u/s a/s) Photography Te Reo Māori Māori Performing Arts (u/s) English Language Learning (u/s) English Language Development (u/s) German Chinese as First Language Spanish Film & Television	Art # Art Design # Music # Performance Music (u/s a/s) Photography # Te Reo Māori # Māori Performing Arts (u/s) English Language Learning (u/s) English Language Development (u/s) German # Chinese as First Language Spanish # Film & Television
MATHEMATICS (MX)	Mathematics	Mathematics	Mathematics* Mathematics Foundation	Mathematics * Mathematics Foundation	Mathematics Calculus # Statistics & Modelling #
SCIENCE (SC)	Science Horticulture	Science Electronics Horticulture	Science Alternative Science Co-ordinated Science* Electronics (u/s) Horticulture (u/s) Agriculture (u/s) ESOL Science	Science Electronics (u/s) Chemistry * Biology * Physics * Horticulture (u/s) Foundation Electronics (u/s) Intensive Agriculture (u/s)	Chemistry # * Biology # * Physics # Electronics (u/s)
SOCIAL SCIENCES (SS)	Social Studies Financial Literacy	Accounting Social Studies Economics Enterprise History/Geography	Accounting * Business Studies Economics * Geography * History * Psychology	Accounting * Business Studies Economics * Legal Studies (u/s) History Geography* Classical Studies Psychology Tourism (u/s)	Accounting # Business Studies # Economics # Legal Studies (u/s) History # Classical Studies # Geography # Psychology (u/s) Tourism (u/s)
TECHNOLOGY (TEC)	Food Technology Graphics Information Technology Materials Tech Metal Materials Tech Wood	Food Technology Graphics (Design & Visual Comms) Information Technology Advanced Information Technology Materials Tech Metal Materials Tech Wood	Carpentry (u/s) Food Technology Graphics (Design & Visual Comms) Information Technology Information Technology Practical (u/s) Advanced Information Technology Materials Technology Metal Materials Technology Wood Mechanical Engineering (u/s)	Building Construction (u/s) Carpentry (u/s) Engineering (u/s) Food Technology Graphics (Architectural Design) Graphics (Product Design) Information Technology Information Technology Practical (u/s) Advanced Information Technology Material Technology Wood Material Technology Metal	Building Construction (u/s) Carpentry (u/s) Food Technology # Graphics (Architectural Design) # Graphics (Product Design) # Information Technology # Information Technology Practical (u/s) Advanced Information Technology # Materials Technology Metal # Materials Technology Wood #

Codes: u/s = A unit standards assessed subject
 * = Cambridge International Examinations (CIE) qualification able to be studied at this subject/level
 (IGCSE at Year 11 and AS Level at Year 12 and 13)
 # = Approved University Entrance subject

EXTRA CURRICULAR ACTIVITIES



ARTS & MUSIC

Art
Choir
Creative Writing
Debating
Drama
Kapa Haka
Mooting
Music
Oratory
Photography
Polynesian Group
Theatresports

CLUBS & ACTIVITIES

Air Modelling, Radio Control & Robotics
Aviation Club
Book Club
Botany Club
Chess
Christian Fellowship
Computers
Duke of Edinburgh Award
Film Club Scholarship
Future Problem Solving
Gaming Club
Japanese Club
Kayaking
Leo Club
Library
Magazine
Mandarin
Monetary Policy/Fiscal Policy
Programming Club
Scouts
Scuba Diving
Toastmasters
Tramping
Writing
Young Enterprise



SPORTS OPTIONS



SPORTS

Adventure Racing
Archery
Athletics
Badminton
Basketball
Canoe Polo
Cricket
Cross Country
Cue Sports
8 Ball Pool
Cycling
Equestrian
Football
Futsal
Golf
Hockey
Inline Hockey
Karate/ Kickboxing
Ki-O-Rahi
Lawn Bowls
Motocross
Mountain Biking
Multisport
Rock Climbing
Rowing
Rugby
Sailing
Sevens
Shooting
Snowsports
Softball
Squash
Surfing
Swimming
Table Tennis
Tennis
Touch
Triathlon/Duathlon
Ultimate Frisbee
Volleyball
Waikato Swords/Fencing
Waka Ama
Waterpolo
Wrestling

THE SCHOOL DAY

School begins at 8.45am and finishes at 3.15pm on Monday, Tuesday, Wednesday and Friday.
On Thursday, school finishes at 2.10pm

THE DAY IS DIVIDED INTO THE FOLLOWING TIMES:

8.45 - 9.00am	Registration in your Tutor Group
9.00 - 10.00am	Period 1
10.00 - 11.00am	Period 2
11.00 - 11.30am	Interval
11.30 - 12.30pm	Period 3
12.30 - 1.15pm	Lunch (<i>All students stay at school to have their lunch</i>)
1.15 - 2.15pm	Period 4
2.15 - 3.15pm	Period 5

THURSDAY

9.00 - 9.50	Period 1
9.50 - 10.40	Period 2
10.40 - 11.00	Interval
11.00 - 11.50	Period 3
11.50 - 12.40	Period 4
12.40 - 1.20	Lunch
1.20 - 2.10	Period 5



REGULATION UNIFORM

All uniform items will be purchased from the school shop and paid for from the student's contingency account.

GENERAL UNIFORM

Shorts – grey (regulation)

Shirt – short or long sleeved Oxford grey (monogrammed)

Shoes – black leather formal and lace-up; ankle, boot style/ buckles/street shoes are not acceptable.

Roman sandals (with back strap): must be black or brown, no decoration.

Jersey – maroon (regulation)

Socks – black with maroon and grey tops (regulation)

Jacket – black and red, monogrammed

Cap – Flexi Cap, Black

T-shirt – House colour

YEARS 11, 12

Trousers – long grey (regulation) with plain black belt

Socks – grey or black

YEAR 13

Shirt – black shirt with school monogram (regulation)

Trousers – long grey (regulation) with plain black belt

Jersey – black with school monogram (regulation)

Socks – grey or black

REPRESENTATIVE UNIFORM

Teams and students whilst representing the school

Shoes, socks as above

Shirt – white business, long-sleeved

Trousers – Black (regulation)

Tie – school

Blazer – school

PHYSICAL EDUCATION

Shorts – Regulation Sports (available from Shop only)

Shirts – Regulation Sports Shirt (available from Shop only)

CONDITIONS OF ENROLMENT

The following terms and conditions must be read and accepted prior to the application form and contract being completed and signed.

1. THE APPLICATION PROCESS

- Upon receipt of the completed International Student Enrolment Application form and the documents listed on Page 25, the application is considered for approval by Hamilton Boys' High School. If accepted, the student will be sent an Offer of Place and an invoice. Upon receipt of the full tuition fees, an official school receipt will be issued. The Offer of Place and the receipt of fees are required for New Zealand Immigration student visa purposes.
- The student's courses and level of study are at the discretion of the school in consultation with the Director of International Students and parents. Parents will be advised by the Director if a change of class level or subject is warranted, should a student fail to cope in his original placement, or exceed expectations.
- Hamilton Boys' High School reserves the right to decline any application for enrolment.
- Applications for enrolment will be considered after the student's acceptance of all terms, including fees payable and the refund policy.
- The completion and signing of the contract for enrolment of a fee-paying student constitutes acceptance of all terms and conditions laid down by Hamilton Boys' High School, by the student and the parent/guardian.

Each student applying for enrolment must have the application for enrolment form counter-signed by his parent/guardian.

Each enrolling student must pay all fees associated with the year in which he enrolls (in advance) before commencing at the school.

Each student is required to abide by New Zealand law during his stay. This includes all terms of his New Zealand Immigration student visa.*

**Immigration information regarding full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service and can be viewed on their website at <http://www.immigration.govt.nz>.*

2. HOMESTAY

- A student not living with a family member must live in a homestay situation approved by the school or in the school hostel. Flatting is not permitted.

As per the Student Enrolment Contract, the student must agree to comply with all expectations and conditions for living in School approved accommodation.

3. INSURANCE

To be granted a student visa, an international fee-paying student must have insurance that will cover the cost of medical treatment in New Zealand and insurance that covers travel to and from New Zealand. Hamilton Boys' High school can arrange a comprehensive policy with Uni-care Insurance Company.

4. ACCIDENT INSURANCE

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand but you will still be liable for all other medical related costs. Further information can be viewed on the ACC website <http://www.acc.co.nz>

5. LOCAL GUARDIAN

The school requires that each international fee-paying student, who is not living with a family member, has a local guardian in Hamilton who can be contacted at all times. If the family needs assistance with finding a suitable person for this role, the school will gladly assist. The local guardian may charge a fee of \$2,000 per year to carry out this responsibility.

6. SCHOOL HOLIDAYS

The dates of school holidays change slightly each year. (Please see Term dates on the application form). If a student is going to be absent from his homestay during the term holidays, a retainer fee of \$50 per week must be paid to compensate the family for storing his possessions and keeping his bedroom available to him.

If a student wishes to travel home during the term holidays, it is important that the travel is completed during the holidays and not during term time. Parents are responsible



for booking their son's return airfares to New Zealand so that travel occurs during holiday breaks.

7. SCHOOL RULES

A fee-paying student is not to drive, own or travel in a car other than with his homestay family, local guardian or another adult agreed to by the homestay parents.

A condition of the student's visa is that he must attend all classes every day unless he is sick or has arranged with the Director to be absent. Unexplained absences from school will result in the student's place at Hamilton Boys' High School being reviewed.

A fee-paying student is not permitted to smoke, drink alcohol or take illegal drugs while a student at the school.



NCEA QUALIFICATIONS

The National Certificate of Educational Achievement (NCEA) is awarded at three levels (One, Two, and Three). To gain the certificate you must achieve the required number of credits at each level. Generally Year 11 students are working towards Level 1, Year 12 students are working towards Level 2, and Year 13 students are working towards Level 3. One of the benefits of NCEA is that a student does not have to follow this pattern, and can study at a range of levels across and within subjects.

HOW ARE NCEA RESULTS RECOGNISED OVERSEAS?

New Zealand's education system is world-leading as recognised by the OECD (Organisation for Economic Co-operation and Development). A number of international agreements ensure NCEA results are understood and accepted overseas. NZQA is part of the National Academic Recognition Information Centres (NARIC) network. NCEA results are used to calculate the International Tertiary Admission Ranking System (ITARS). This ensures a unified approach when New Zealand school leavers apply for entry to foreign universities.

CREDIT REQUIREMENTS

- NCEA Level 1: 80 credits total at Level 1 or above, including 10 Literacy credits and 10 Numeracy credits.
- NCEA Level 2: 80 credits total. 60 credits at Level 2 or above plus 20 credits at any level, including Level 1 Literacy and Numeracy.
- NCEA Level 3: 80 credits total. 60 credits at Level 3 plus 20 credits at Level 2 or 3, including Level 1 Literacy and Numeracy.

ENDORSEMENTS

You can achieve an endorsed NCEA Certificate if most of your credits are at Merit or Excellence level. This only applies to credits from achievement standards.

NCEA with Merit: 50 of the credits must be at the Merit or Excellence level.

NCEA with Excellence: 50 of the credits must be at the Excellence level.

SUBJECT ENDORSEMENTS

In order to get a course endorsed, a student will require 14 credits at that particular level of endorsement (Merit or Excellence). These must include at least 3 credits from internally assessed standards as well as 3 credits from externally assessed standards from a single academic year.

REQUIREMENTS FOR UNIVERSITY ENTRANCE

Students must meet all of the following five criteria:

- Need to have attained NCEA Level 3 qualification (60 credits or more at Level 3).
- At least 14 credits in each of 3 approved subjects.
- Numeracy - 10 Numeracy credits at Level 1 or higher.
- Literacy - 5 credits in Level 2 reading and
- 5 credits in Level 2 writing.

These Literacy and Numeracy credits can come from a range of subjects.

NZ SCHOLARSHIP

NZ Scholarship examinations are for very academically able senior students. They are assessed by NZQA examinations at the end of the year. There are considerable financial awards for those students who do well. Scholarship examinations are challenging and those students who are interested should discuss this with their teachers.





REFUND POLICY

The following is the standard refund policy of Hamilton Boys' High School. No negotiations will be entered into once the conditions have been accepted and the contract has been signed by the student and/or his parents.

- Should a student cancel an enrolment before commencing his study at the school, a minimum of 14 days notice is required. A refund will be made of all fees paid, less the administration fee and 10% of the tuition fee.
- Once a student has commenced a course of study at Hamilton Boys' High school no refunds will be given unless there are extraordinary circumstances.
- In order to be eligible for a refund once the student has commenced his course of study, the parent or local guardian on behalf of the parent must apply in writing setting out the circumstances of the claim. The notification must be received by the school one whole term in advance of the student leaving.
- All refund requests must be made directly to the Director of International Students, Hamilton Boys' High School, accompanied by the originals of all relevant documentation.
- If there is a change in the immigration status of a student, a full term's notification must be given. The term's notification will be effective from the end of the current term. The student must then reapply for a place in the school. Placement is not guaranteed.
- Refunds, if approved, will be made within a 30 day period directly to the country of origin in New Zealand dollars unless other arrangements have been made and approved by Hamilton Boys' High School.
- Should a student's place in the school or homestay be withdrawn due to unacceptable behaviour, no refunds of either school fees or homestay fees will be made.
- No refund will be made to a student who transfers to another educational institution.
- **Grievance procedures:** complaints should in the first instance be discussed with the Director of International Students. If the problem is not resolved, the Headmaster and/or the Board of Trustees at the school should be contacted.



STUDENT HOMESTAY

Homestay families choose to become involved in our international programme because they have a desire to share their home and lives with a teenager from another culture.

The homestay family will include the student in all family activities and celebrations and provide him with a secure, caring and supportive environment where he will be encouraged to develop his English and become immersed in our New Zealand lifestyle.



ARGYLE HOUSE

Argyle House is the Hamilton Boys' High School's residential hostel. Located within the school grounds it has facilities to accommodate 150 boarding students. Argyle House is a central part of the school community, and shares a long tradition of academic and co-curricular excellence.

ACCOMMODATION FACILITIES

The two-storey hostel has a range of excellent accommodation facilities which include three-bed cubicles and modern twin rooms for junior students to motel-style units and single rooms for senior students. The accommodation is of a very high standard. Each room has its own study facilities.

Juniors (Year 9 and 10) have a spacious lounge, a large TV room with Sky and DVD facilities, and a games room for pool and table tennis. Juniors also have a 'prep' room where they can complete their homework or study, a seminar room for tutorials and access to computers networked to school.

Seniors (Year 11 and 12) have their own separate lounge with Sky TV and other facilities, a relaxation area and telephone, laundry and kitchen facilities. All seniors have facilities to complete their 'prep' in their units.

Seniors (Year 13) are accommodated in Grove House which provides individual living spaces and greater independence to Yr 13 students.

STUDENT CARE

The daily life of the boarder is under the direct personal supervision of the Head of Boarding, four Masters, Assistant Masters and two Matrons, all of whom reside in the Hostel. The Matrons take care of any medical needs which the boys have. A qualified Catering Manager and staff provide all meals to ensure the boys' nutritional needs are met.

STUDY

Evening studies and prep are an important part of life at Argyle House. They are supervised by three masters each night during the week; masters provide help to the boys where they need it to complete their homework or study. Year 9 and 10 students study in the Prep Room, Year 11 & 12 students in the Dining Room, while Yr 13 students work in their own rooms. The hostel has wifi access and computers available for prep.

TEAM BUILDING

Argyle House is one of the six Houses of Hamilton Boys' High School. House competition at the school is strong and generates tremendous pride and team spirit amongst the boys and in the hostel. Argyle House also has its own in-House competition for the Matthew Allen Memorial Cup.

SCHOOL CLUBS AND ACTIVITIES

A vast range of opportunities are available to boarders to join in sports, clubs and activities available both within and outside school. The hostel has its own mini-van to transport boys to venues to attend music lessons, sports training and numerous other activities. At school the boys can participate in any of more than twenty cultural activities and forty different sporting codes.

Enquires about boarding accommodation must be sent to the Director of International Students. If a place in the boarding house is offered to an International student, the Argyle Application Form and confidential Medical Form must be completed and returned to the Director of International Students, in addition to the Hamilton Boys' High School Application Form for International Students.



UNI-CARE INSURANCE

World class Travel & Medical Insurance
for International Students studying
in New Zealand

Uni-Care NZ Student Plan

New Zealand's leading International Student Insurance Provider

Uni-Care introduced the concept of Inbound Travel Insurance to New Zealand in 1989 and has been protecting international students, travellers and their families ever since.

Uni-Care works in partnership with education providers and international education agents to ensure students are protected from the moment they leave home until they return again.

Uni-Care operates a dedicated claims office to ensure the claim time requirements of our international students and their families are met.

**UNI-CARE HAS A LONG STANDING RELATIONSHIP
WITH AIG, A STRONG UNDERWRITER WITH INDEPTH
GLOBAL EXPERIENCE & ITS EMERGENCY SERVICE
PROVIDER, TRAVELGUARD.**

Claims and Emergency Assistance Contacts:

Toll free in New Zealand: 0800 UNICARE (0800.864.227)	Toll free in Australia: 1800 UNICARE (1800.864.227)	Rest of the World: +64 .4.381.8166 (collect call)
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Claims email: claims@crombie.co.nz
Assistance email: NZ_assistance@travelguard.com

Uni-Care International Travel Insurance
Crombie Lockwood (NZ) Limited
Toll free: 0800 UNICARE (0800.864.227)
Telephone: 64.9.623.9890

Email: insure@uni-care.org
Website: www.uni-care.org

The NZ Student Plan Policy is issued/insured by
AIG Insurance New Zealand Limited



www.uni-care.org

PLEASE NOTE: This is a brochure only. All limits are expressed in NZ Dollars. Sub limits, terms, conditions and excesses may apply. Please refer to the Uni-Care NZ Student Policy Wording for full terms and conditions.

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ENROLMENT CHECKLIST

- ☐ A COMPLETED APPLICATION FORM
- ☐ PROOF OF STUDENT'S IDENTITY
- ☐ A COPY OF THE STUDENT'S MOST RECENT SCHOOL REPORT
- ☐ SIGNED CONTRACT
- ☐ A LETTER FROM THE PARENT/AGENT/TEACHER SUPPORTING THE APPLICATION



THE DIRECTOR OF INTERNATIONAL STUDENTS

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