

HBH Foundation

Scholarship Terms and Conditions

This document sets out the terms and conditions that apply to all 2017 scholarships offered by the HBH Foundation (**Foundation**). By submitting a scholarship application (**Application**) the applicant (**you**) agree to be bound by these terms and conditions, as may be amended from time to time.

How to apply

1. Applications must be made on the official HBH Scholarship Application Form (**Application Form**), available from www.hbhs.school.nz/Old-Boys/Foundation, and include all information specified in the Application Form.
2. Applications must be received by the Foundation on or prior to the Application Deadline specified on the Application Form. Late applications, and applications incorrectly completed, will not be accepted, whether or not due to the fault of the Applicant.
3. Your Application must be your own original work and be factually accurate to the best of your knowledge.

Eligibility

4. You can only apply for one scholarship. You must be an individual.
5. Previous Foundation scholarship winners are not eligible to apply for another scholarship.
6. Foundation employees, contractors, and their immediate families are not eligible to apply for a scholarship.
7. To be eligible for a scholarship, the Foundation must be satisfied that the Applicant meets any criteria set out in the Application Form, and these Terms and Conditions.
8. If you are under 18 years of age, you must have the consent of your parent(s) or legal guardian(s) to make an Application. Your parent(s) or legal guardian(s) must have read and discussed with you these terms and conditions before your Application can be submitted. Your parent(s) or legal guardian(s) must have signed the Application Form.

Process

9. If you are shortlisted, you may be required to attend an interview with the Foundation.
10. The Foundation is not obliged to award any scholarship.
11. The Foundation has complete discretion as to who is awarded each scholarship. The Foundations decision is final and binding. No correspondence will be entered into.
12. The Foundation will use reasonable endeavours to notify the winner of each scholarship in accordance with the timeframe set out in the Application Form.
13. Winners of all Foundation scholarships will be advertised, and you agree to attend any applicable award ceremony to receive your scholarship.
14. Winners of all Foundation scholarships also agree to update the Foundation periodically as requested by the Foundation, in relation to their personal circumstances related to the scholarship that was won.

Payment

15. The timing of any payment of a scholarship will be determined by the Foundation in its sole discretion. Timing may depend on your ability to provide information to the Foundation, including evidence of incurring costs. For the avoidance of doubt, the Foundation pays on a reimbursement basis, unless the Foundation expressly agrees otherwise.
16. You may only use scholarship funds for the purpose(s) outlined in your Application. You may be required to show evidence that you have complied with this.
17. You will be solely responsible for any and all applicable taxes relating to a scholarship.

Information

18. You agree that:
 - (a) You have obtained the consent of any referee listed in the Application.
 - (b) the Foundation can collect, store, use and share the personal information contained in your Application (**Personal Information**) as contemplated by the Application Form, your Application and these Terms and Conditions.
 - (c) the Foundation can contact your referee and discuss your Application, and to conduct other reference checks (for example with staff at Hamilton Boys High School);
 - (d) if you are awarded a scholarship, you will have your photo taken, and to be filmed, accepting the award and undertaking a short interview;
 - (e) the Foundation can display or use the Personal Information contained in my Application, and any photographs, videos or images taken of you, or any update provided from you, in any media release or publications, including the Foundation website, social media and newspapers etc, as the Foundation deems appropriate, in their absolute discretion. Intellectual property rights in any photographs, recordings or images of you taken by the Foundation will be owned by the Foundation. For the avoidance of doubt, the Foundation is not obliged to display or use any of the above.
19. You have the right to access and request correction of any Personal Information by submitting a request to amallett@hbhs.school.nz.

General

20. The Foundation may modify these terms and conditions at any time without notice.
21. The Foundation reserves the right to cancel, suspend or change any scholarship or any element of any scholarship for any reason at any time.
22. To the maximum extent permitted by law, the Foundation will not be liable for any direct, indirect or consequential loss, liability, claim or damages, arising out of or related to any Application or your participation in the Foundation scholarship process.